

11 May 2016 at 2.00 pm

Conference Room, Argyle Road, Sevenoaks
Despatched: 03.05.16



Health Liaison Board

Membership:

(Membership possibly subject to change at Annual Council 10 May 2016)

Chairman, Cllr. Mrs. Bosley; Vice-Chairman, Cllr. Brookbank
Cllrs. Abraham, Dr. Canet, Clark, Dyball, McArthur and Parkin

Agenda

| | Pages | Contact |
|---|-----------------|------------------------------------|
| Apologies for Absence | | |
| 1. Minutes To agree the Minutes of the meeting of the Board held on 2 March 2016, as a correct record | (Pages 1 - 4) | |
| 2. Declarations of Interest Any interests not already registered. | | |
| 3. Actions from previous meeting | (Pages 5 - 6) | |
| 4. Healthy Workplace Update | (Pages 7 - 10) | Annie Sargent Tel: 01322 353085 |
| 5. District Health Deal and Health Priorities | (Pages 11 - 14) | Hayley Brooks Tel: 01732 227272 |
| 6. Updates from Members | | |
| 7. Workplan | (Pages 15 - 16) | |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227247 or democratic.services@sevenoaks.gov.uk.

HEALTH LIAISON BOARD

Minutes of the meeting held on 2 March 2016 commencing at 2.00 pm

Present: Cllr. Mrs. Bosley (Chairman)

Cllr. Brookbank (Vice Chairman)

Cllrs. Dr. Canet, Clark, Dyball, McArthur and Parkin

An apology for absence was received from Cllr. Abraham

25. Minutes

Resolved: That the Minutes of the meeting held on 25 November 2015, be approved and signed by the Chairman as a correct record.

26. Declarations of Interest

There were no additional declarations in interest.

27. Actions from previous meeting

The Chairman welcomed the information that 30 people were advised to contact the Council for weight management services on top of the 79 referred formally. The Chairman advised that the District's Health Priorities would be considered at the next meeting of the Board.

The actions from the previous meeting were noted.

28. LSP Older People's Sub Group Update

The Community Planning & Projects Officer gave a [presentation](#) on the creation and progress of the Older People's Sub-Group of the Local Strategic Partnership (LSP). The Sub-Group was established following an LSP Development Day in 2015 where it was recognised that the number of Older People in the District was due to rise 22% before 2020. The Sub-Group first met in September 2015, chaired by Mark Whyman from Age UK. Partners included Imago, West Kent Housing Association, Sevenoaks District Seniors Action Forum, Sevenoaks Churches Together, Kent Fire & Rescue, Kent County Council and the West Kent Clinical Commissioning Group (CCG).

He explained that the Sub-Group's key priorities were to create an action plan, identify and secure external funding, co-ordinate and monitor targets and to act as a forum for Older People's issues. A Task & Finish Group had been established to develop a single agency referral system, address gaps in services and look at finding. They were investigating whether Advice Together could provide architecture for a referral system and Kent Fire & Rescue would be preparing a pilot.

Agenda Item 1

Health Liaison Board - 2 March 2016

In response to questions, the Community Planning & Projects Officer explained that the Sub-Group was working hard to engage partners from across the District and hoped to give a presentation to the Town and Parish Councils Forum shortly. He welcomed the suggestion to involve Kent Police as the Thanet pilot multi-agency referral system had a whole section based on safety. Dartford, Gravesham & Swanley CCG would be invited to the Sub-Group.

Members raised areas where the Sub-Group could improve services to Older People including isolation particularly in rural areas, awareness of the need for smoke and carbon monoxide alarms and downsizing while it was practicable.

Resolved: That the report be noted.

29. Dementia Friendly Update

The Healthy Living Project Officer gave a [presentation](#) on Dementia Friendly Communities within the Sevenoaks District, which set out the challenges faced by those with dementia, the work progressed to become more dementia friendly and what future work was planned. The Officer explained that nationally there would be a 25% increase in those with dementia aged over 65 by 2020 while Sevenoaks was one of four districts in Kent who expected to see the greatest increase in an ageing population. Work had included three Dementia Friendly Forums, consultative and community awareness events, six new dementia cafes, Carer Support Groups and the training of Council staff, particularly those on the frontline. The Shop Safe Stay Safe ID system was launching during March 2016. Events and training would continue to be given, with taxi drivers due to be trained in April 2016.

A Member asked whether there were plans for further forums to be available across more of the District. The Healthy Living Project Officer explained that they were meant to cover wide geographic areas and so the forums could be held in different venues in the future to reflect this.

Members discussed options for those who faced the most severe forms of dementia. The Vice Chairman noted that the Council had contributed to a high dependency facility in Wilmington.

Action 1: The Healthy Living Project Officer to investigate a possible visit for members of the Board to the Wilmington High Dependency Care Centre.

Responding to a Member's question, the Healthy Living Project Officer confirmed that dementia friendly businesses could apply to receive a logo to prove their status. A register of the businesses would become available through the Kent Dementia Care website and this would include domiciliary services.

Resolved: That the report be noted.

30. Updates from Members

Cllr. Parkin informed the Board that the "Coping with dementia as a family" event held on 24 February had been very productive and had received positive feedback from those in

attendance, who were pleased it had been held. Cllr. McArthur agreed but suggested the two weeks' notice given to Councillors was too short.

Cllr. Clark informed Members that he had attended a meeting of the District Advisory Board for Children's Centres. However he had some concerns with their action plan of which 10 of the 21 points were red, 10 amber and 1 green. He said that they were not making enough progress and were struggling. They were doing good work but with the wrong people. Cllr. Brookbank added that he was also aware of the difficulties and noted that they had gone through three reorganisations.

Cllr. McArthur advised that as Mental Health Champion she would be meeting with Jill Roberts from West Kent Mind and dementia training would continue, including to taxi drivers.

Cllr. Brookbank updated the Board that at the last meeting of the KCC Health Overview & Scrutiny Committee they had considered emotional wellbeing. The Committee had improved the terms of the new contract before it went to tender, meaning that the Children & Adolescent Mental Health Services aspect would have revised targets to achieve. He had a particular concern at how far Tier 4 elderly patients would be taken for a mental health bed, though this had improved. Finally he explained that a contract had been awarded to Virgin Care for patient transport, though there was still an outstanding challenge to be heard at the High Court which delayed its commencement.

The Chairman reported that the Dartford, Gravesham and Swanley Health and Wellbeing Board would be having a meeting specifically concerning Swanley as part of the Council's development of the Swanley and Hextable Masterplan.

31. Workplan

The Board agreed that items on District Health Priorities, the District Health Deal and how Planning Policy fitted with health would be considered on 11 May 2016. The items on Early Help and Prevention update and the Housing Survey (including older persons element) were to be moved to the revised meeting date of 27 September 2016.

Action 2: Copies of the District Health Deal to be circulated to all Members of the Board.

It was also agreed that an item on Children's Centres be added for 9 November 2016 while a further update on older people and dementia was to be given on 8 February 2017.

THE MEETING WAS CONCLUDED AT 3.47 PM

CHAIRMAN

| ACTIONS FROM THE MEETING HELD ON 2.03.2016 | | | |
|--|--|---|--------------------------------------|
| Action | Description | Status and last updated | Contact Officer |
| Action 1 | The Healthy Living Project Officer to investigate a possible visit for members of the Board to the Wilmington High Dependency Care Centre. | Members were invited to a visit on 20.04.2016. | Anton Tavernier-Gustave Ext. 7121 |
| Action 2 | Copies of the District Health Deal to be circulated to all Members of the Board. | Circulated to Members of the Board on 26.04.2016. | Hayley Brooks Ext. 7272 |

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HEALTHY WORKPLACE UPDATE

Health Liaison Board - 11 May 2016

Report of Chief Officer Environmental & Operational Services

Status: For Information

Key Decision: No

Executive Summary: This report provides Members with an update on the Workplace Health initiative as part of the Kent Healthy Business Award programme

This report supports the Key Aim of improving health and wellbeing

Portfolio Holder Cllr. Dickens

Contact Officer(s) Annie Sargent Ext. 3085

Recommendation to Housing And Health Advisory Committee: That the report be noted.

Introduction and Background

- 1 In 2014, Kent County Council's Public Health Team set up the Kent Healthy Business Award programme and funded district councils to engage and support local businesses to deliver healthier workplaces.
- 2 The aim of this project is to engage businesses in improving public health, prior to a national workplace health programme being introduced nationally.
- 3 This programme supports the local objectives within the Community Plan of improving health and wellbeing. It also helps to deliver dynamic and sustainable economy priorities by supporting employers in the District to improve performance through supporting their employee's health and wellbeing.

Kent Healthy Workplace Award

- 4 This Council is funded annually by Kent Public Health Team to use local knowledge and data to engage businesses in the Kent Healthy Business Award programme. This work is undertaken by Officers in the Environmental Health Team who are responsible for delivering the project within Sevenoaks District.
- 5 Kent County Council provides training, marketing materials and expert support for the delivery of the programme.

Agenda Item 4

- 6 The programme supports local businesses which may result in the following improvements:
- Economic performance through improved workforce health and wellbeing, measured by human resource indicators such as reduced sickness absence, reduced turnover and increased productivity and
 - Public health through increasing the number of adults who can return or stay in the workforce for longer, therefore stemming the flow of adults who fall out of employment due to ill health and long term conditions.
- 7 Businesses can work towards the Award at three levels: Committed; Achieved and Excellence through nine themes:
- Leadership
 - Attendance management
 - Health and Safety
 - Mental health and wellbeing
 - Smoking (and tobacco related ill health)
 - Physical activity
 - Healthy eating
 - Alcohol and substance misuse
 - Environment
- 8 Members will be updated at the meeting with a presentation on this work.

Key Implications

Financial

- 9 This Council received £10,000 from Kent County Council for the delivery of the Kent Healthy Business Award programme in 2014/15 and 2015/16. A reduced annual funding amount of £9,250 has been confirmed for 2016/17, which includes a 7.5% reduction.

Legal Implications and Risk Assessment Statement.

- 10 There are no legal implications for the Council associated to this report.

Equality Assessment

- 11 No decision is required as part of this paper and therefore no perceived impact on end users.

Conclusions

- 12 For Members to note the work of this Council to work with local businesses to deliver the Kent Healthy Workplace Award programme.

Appendices

Background Papers:

Kent County Council website - Kent Healthy Business Award

<http://www.kent.gov.uk/business/grow-your-business/business-awards-and-events/kent-healthy-business-awards>

Richard Wilson

Chief Officer Environmental & Operational Services

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DISTRICT DEAL AND HEALTH PRIORITIES

Health Liaison Board - 11 May 2016

Report of Chief Officer Communities & Business

Status: For Information

Key Decision: No

Executive Summary: This report provides Members with an update on the potential health improvement arrangements and work on the three key health priorities

This report supports the Key Aim of reducing health inequalities and improving health and wellbeing

Portfolio Holder Cllr. Lowe

Contact Officer(s) Hayley Brooks Ext. 7272

Recommendation to Housing And Health Advisory Committee: That the report be noted.

Introduction and Background

- 1 This Council works with key partners including Kent Public Health Team, GP Clinical Commissioning Groups (CCGs), local health and social care providers and the voluntary sector to meet the Healthy Environment priorities within the Community Plan to reduce health inequalities and improve the health and wellbeing of residents.
- 2 This Council is represented by an elected Member and Officer on each of the two local Health and Wellbeing Boards (Dartford, Gravesham & Swanley and West Kent) and contributes to the operation of the Board to meet local health needs and develop partnership arrangements between Kent County Council, CCGs and District Councils to improve population health.
- 3 This Council's frontline services, public assets and local partnerships have a unique and multi-dimensional role in improving health outcomes across the wider determinants of health, health improvement and health protection with local communities.
- 4 Over the last six years, this Council has been commissioned by Public Health, which is now the responsibility of Kent County Council, to deliver a range of health and wellbeing prevention programmes.

Agenda Item 5

- 5 Officers have been working with the Portfolio Holder on a District Deal which will outline possible future working arrangements with Kent County Council to deliver locally based health prevention and improvement services as part of a partnership agreement.

Key Health Priorities

- 6 Health inequalities within this District can have a major impact on people's health. Differences in health status reflected in differing social and economic conditions of local communities can play a major part of a person's short and long term health.
- 7 This Council has a key role to play in influencing the wider determinants of health. This involves building good health practices into policy decisions and strategic plans, as well as frontline services to have a positive impact on improving health across services.
- 8 Three key health priorities have been identified for this District which include:
- Tackling the rise of obesity
 - Supporting people's mental wellbeing and dementia
 - Supporting older people to lead fulfilled and independent lives
- 9 The Kings Fund Report outlines the greater role district councils can have on improving the health and wellbeing of local residents. Some of the key functions delivered by this Council that can play a significant role in preventing ill health include Housing, Planning, Licensing, Environmental Health, Community Safety, Economic Development and Planning.
- 10 Members will be updated at the meeting with a presentation on this work.

Key Implications

Financial

- 11 There are no financial implications for the Council associated to this report.

Legal Implications and Risk Assessment Statement.

- 12 There are no legal implications for the Council associated to this report.

Equality Assessment

- 13 No decision is required as part of this paper and therefore no perceived impact on end users.

Conclusions

- 14 For Members to consider this Council's health priorities and links with existing Council functions to holistically deliver health improvement for local residents.

Appendices

None

Background Papers:

District Council's Network - The Kings Fund Report - The district council contribution to public health: a time of challenge and opportunity:

http://www.kingsfund.org.uk/sites/files/kf/field/field_publication_file/district-council-contribution-to-public-health-nov15.pdf

Lesley Bowles

Chief Officer Communities & Business

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Health Liaison Board Work Plan 2015/16 (as at 11.03.2016)

| 11 May 2016 | 27 September 2016 | 9 November 2016 | 8 February 2017 |
|--|---|---------------------------|---|
| <p>Work Place Health Challenge</p> <p>Report on District Health Deal and Health Priorities</p> | <p>Housing Meeting the Health Needs of the Population</p> <p>Early Help and Prevention update</p> <p>Housing Survey (including older persons element)</p> <p>Health Improvement Annual Report Planning Policy and how it fits with health</p> | <p>Children's Centres</p> | <p>Older People and Dementia Update</p> |

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